

KILLAM KNOX UNITED CHURCH

Effective JANUARY 1, 2020

● INFORMATION FOR THOSE WISHING TO USE THE CHURCH FACILITIES

	SUGGESTED RATES	
<u>FUNERALS</u>		
Sanctuary	\$200	
Minister	\$200	
Organist	\$75	
Lunch Catering	\$5.00/person	
<u>WEDDINGS</u>		
Sanctuary	\$200	
Minister	\$200	
Organist	\$125	

** The above rates are suggested fees only.**

****Suggest that if the funeral or wedding is held at the community hall or other outside situation that \$50 be donated to the church to defray of maintaining a minister, etc.****

SET FEES

	RATES	
<u>MEETINGS/EVENTS</u> under 3 hrs		
	\$50	
<u>FULL DAY EVENTS/BANQUETS, OPEN HOUSE, etc.</u>		
	\$100	
<u>ALL EQUIPMENT</u> (audio visual, etc.)		
	\$10	

BOOKINGS - Should be made a minimum of 2 WEEKS in advance of the date required.
(Funerals excepted)

- To book call **Clara Lewis – 780-385- 3822**

KEYS - Obtain from **Clara Lewis** - PLEASE REMEMBER TO RETURN KEYS PROMPTLY.

PAYMENT – Make cheques payable to Killam Knox United Church and forward to:
Killam Knox United Church, P.O. 12, Killam, AB. T0B 2L0

PLEASE LEAVE THE FACILITY IN THE SAME CONDITION THAT YOU FOUND IT

- Wash the dishes, cups, etc, and coffee pots. Wipe the tables.
- Put the tables and chairs back where they were found
- Vacuum rug as needed
- Clean washrooms as needed
- Turn off all lights
- Lock outer door

 **CONFETTI NOT TO USED IN THE CHURCH BUILDING and WOULD APPRECIATE IT NOT BEING USED ON THE CHURCH PROPERTY**